

***Oliver P. Fair***  
Oliver@HireOliver.com

**CAREER OBJECTIVE**

To obtain a position in Computer Information Systems that will challenge me to further my knowledge, education and experience in the field.

**EDUCATION**

Terra Community College 2830 Napoleon Road Fremont, Ohio 43420 (419) 334-8400	Associates Degree May, 2008 Degree: Desktop Support Management
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Sentinel Career Center 793 East Township Road 201 Tiffin, Ohio 44883 (419) 448-1212	Certificate of Honors May, 2006 Program: Computer Communication Network Technician
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**SKILLS**

Computer hardware and software troubleshooting, repair, networking; Visual Basic programming; Computer hardware and software installation and configuration; Network Administration; Web page design and administration; Microsoft Office; Microsoft Active Directory; CMS installation and administration.

**WORK HISTORY**

Mercy Hospital 110 East Howard St. Willard, Ohio 44890 (419) 964-5000	June 2008 to October 2008 Desktop Support
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Provide tier two support to all departments within the hospital to help keep the flow of information as un-interrupted as possible while maintaining the highest level of customer satisfaction possible.

Kern Center 2830 Napoleon Rd Fremont, Ohio 43420 (419) 559-2255	February 2008 to June 2008 Office Worker
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Performed routine computer maintenance associated with a lab setting; including troubleshooting software and hardware issues on machines running Windows XP and Vista.

Wal-Mart 2801 W State Route 18 Tiffin, OH 44883 (419) 448-9522	September 2006 to June 2008 Courtesy Associate/Cashier
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Started as a Courtesy Associate learning the basic skills and ethics of the workplace. Switched positions to be able to interact with the front line of business: the customer.

**ACHIEVEMENTS**

A+ Certified, Toshiba Certified Technician, Certified Fiber Optic Technician.

**AWARDS**

Multiple Deans List Honors, High School Honor Roll, Directors Award Recipient, Workforce Development Council Outstanding Tech Prep Senior.

**REFERENCES**

Available upon request